

# 5 Ways A Church Bookkeeper Can Transform Your Day

Do you sacrifice free time to do all of your church's financial calculations yourself – even if math isn't your forte?

Do you dread punching numbers into your balance sheet and the boredom and confusion it gives you headaches?

Do you wish you could find a low-cost solution to fix these problems?

## Discover 5 Ways A Bookkeeper Can Transform Your Church's Finances!

Managing money is crucial for any thriving organization which means if you're doing anything wrong, then you're risking the financial health and vitality of your church.

There are a lot of tasks when managing finances:

- Weekly bill pay
- Monthly bank account and credit card reconciliations
- Correcting journal entries
- Weekly and Monthly Reports
- Monthly A/R and A/P Aging Reports
- Balance Sheet
- Income Statement
- Budget vs. Actual Report
- Statement of Cash Flow
- Other custom reports\*
- Credit card reconciliation
- 1099 preparation and e-filing
- Payroll processing through a verified vendor
- Invoice processing if applicable
- Updating annual budget in accounting software
- Maintain vendor listing

All of the above tasks can be time-consuming, even for those who never necessarily struggled with math. Because the bottom line is that you didn't become a pastor to be an accountant, and you didn't attend seminary to learn about software.

Another worry is that if you've got a church to run, then you will have 101 other things to worry about before you can get around to your bookkeeping. The most common solution is to work overtime, staring at screens and spreadsheets until exhaustion makes your mind go foggy, therefore running the high risk of inaccuracies worming their way into your figures.

And that's exactly where this list comes in.

Here, you'll discover the five most positive changes that will come out of hiring a bookkeeper for your church. You'll learn how they can transform your workday, not only by making work easier and more enjoyable, but also by making you a generally happier and stronger person.

So let's get started!

## 1. Free Time

Finally free to relax. Free to grow. Free to breathe.

Bookkeeping is a very time-consuming task and is often responsible for church leaders working overtime because if you want accurate figures, you have to be patient, take your time, and double-check every calculation you make.

So just imagine if someone took all of those jobs off your hands. You could get back to doing whatever you want for a few hours a day. You could...

- Make it home in time to eat dinner with the family.
- Sit down and spend some quality time with your partner.
- Go to the gym, walk the dog or meet with friends.

Forget the days when you would arrive home to a cold plate of food with your kids already in bed for the night. Your time is once again your own – and every minute matters!

## 2. Stronger Financials, Stronger Ministry

More accuracy. Improved efficiency. Increased productivity.

Has this ever happened to you?

You have an important meeting or perhaps a sermon to give, and your nerves are compromising any other work you attempt. With such limited concentration, it takes longer than normal to do your bookkeeping, all but guaranteeing even more overtime than usual.

*Sigh.*

But not with a church bookkeeper!

With them taking on the financial jobs, you'll be able to concentrate on what is at the forefront of your mind- your ministry. Who wants to be adding numbers when you could be preparing for those tasks only you can do?

Now you can devote 100 percent of your focus to what really matters to you: knowing that the bookkeeping is still being done right. And guess what? Doing a better job with the important and personal projects will make you more confident as a church leader.

And bonus: If someone is taking a significant portion of your to-do list, you can simply move on and complete the next task on the list. And with you leading by example, it's likely your team will also improve their productivity, therefore improving your church's efficiency as a whole.

## 3. Accounting Accuracy

Their livelihood. Their strength.

Bookkeepers willingly look at a thousand different numbers a day. Math is their livelihood; they understand it, they like it and they've gotten pretty good at it.

If you hand over all of your financial tasks to someone as mathematically competent as a professional bookkeeper, then you can have accurate calculations, reports and statements.

So what? How does this help you?

First, it puts your church in a secure place.

Second, it makes your church look professional. No one wants to go into a meeting claiming, "Our revenue this year is X," only to go back later and sheepishly say, "Sorry. Our revenue this year is, in fact, only Y."

Not very impressive, right?

With a bookkeeper, you can be sure that your sums are indeed accurate since you've got a professional devoting their skills, time and concentration to getting everything right – the first time.

## 4. Independent Contractors

Even less to think about.

Bookkeepers are independent contractors, which means you don't need to think about ...

- Payroll Taxes
- Vacation Pay
- Sick Days
- Worker's Compensation
- Employee Benefits

A bookkeeper cares about their business – it's their livelihood – so they want you to keep them busy.

It's a win-win.

## 5. BELAY Finds Your Bookkeeper

Matchmaking personality and values.

At BELAY, we don't just assign our clients with the next professional on our list, wish them good luck and hope for the best. We are big believers in customer satisfaction and to us, that means starting out right – not just fixing problems as they arise.

When you call BELAY looking for a bookkeeper of your own, we ...

- Make an effort to understand you as both a church leader and individual.
- Utilize what we've learned and search through our team, comparing everyone's core values, work ethics and personalities with yours.
- Provide clients with their match after carefully considering the best options.

We do this because the better your bookkeeper understands you and how you work, the better the communication will be between you. Plus, a more comfortable relationship means your work together will be more enjoyable.

# Success Stories

So now that you know how a bookkeeper can change your life, read these success stories from clients of ours who experienced these benefits for themselves...



## Brian Thompson says:

Overall Rating ★★★★★ Quality of Work ★★★★★ Communication ★★★★★ Value ★★★★★

My BELAY bookkeeper has consistently been a joy to work with and is a consummate professional. I am regularly surprised at how quickly she replies to requests, reports...anything! I could not be happier with her service to our church. Thank you BELAY!



## Allison Boyd says:

Overall Rating ★★★★★ Quality of Work ★★★★★ Communication ★★★★★ Value ★★★★★

I talk about BELAY all the time to my peers. In fact, the advice I give them is to jump right in and delegate immediately. Why? Because BELAY knows how to make the match! Trust them and trust the process!

# How Can You Hire A Bookkeeper?

A bookkeeper should be one of your church's most important hiring decisions because they ...

- Free up your time
- Relieve your stress
- Guarantee accurate calculations
- Make work a more enjoyable experience

And trust us: Once you've worked with one, you can't go back!

Hiring your church bookkeeper doesn't have to be a complicated process. In fact, it's really easy to get started.

All you need to do is visit this webpage and follow the instructions.

[GET STARTED](#)



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